



## ISSUING POLICIES

Section 155 of the 1987 Act requires that an Employer shall obtain, and maintain in force, a Policy of insurance that covers their liability under Workers Compensation legislation.

A Scheme Agent must initiate a Policy of insurance immediately upon being contacted by an Employer who does not hold a Policy of insurance. Cover is effective immediately upon contact by phone, fax, letter or email.

To appropriately commence the cover, and to establish a debt, a Scheme Agent must make adequate arrangements to allow an Employer to submit the completed proposal form to the Scheme Agent by using facsimile forms or web-based solutions.

A Scheme Agent must ensure that the Employer does not already hold a Policy with the Nominal Insurer or another insurer.

### References

*Workers Compensation Act 1987*, section 155

Workers Compensation Regulation 2003, clauses 130, 132, 133, Form 3

Operational instruction 2.3

Deed, Schedule 2, clauses 2.1.1, 2.1.2

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