

JE Punch List – August 30, 2012 Directive Updates

1. Clean Up - make as many barge runs as necessary

2. Equipment and Vehicles

- Sell equipment
- No machinery off the island unless approved
- New seats for gators and pro gators – Karen will order 8/30
- Remaining 2 Queen Seats will be delivered to Tropical for shipping by 9/14

3. Computers

- Per JE, refurbish old units – Jermaine – COMPLETED – will deliver to LSJ 8/31
- 25 inch I Mac from NYC– for Captain's Office – Jermaine to bring to FTC to clean up – 8/31

4. Five Palms

- Exterior Door Shutters – ordered – Rich/Daphne will contact vendor for delivery date
- Painting - outside to be completed via JE direction
- Furniture – outside furniture in place – Karen to tie down cushions to resolve wind issues
- Picture Frame – measurements forwarded to Sarah - 86 x 70
- Mirrored siding – section that flew off in storm has been reglued - COMPLETE
- Piano – retune in October

5. Grotto

- Curtains – installed
- Mattress cover – JE approved buying fabric, making cover locally
- Genset wiring – COMPLETE – Electronic Remote Starter, auto start from Kite House - Danny ordering online 8/30

6. Berm/Top of Hill

- Hydroseed inside – complete
- Hydroseed outside – will need to review progress

7. Triangle –

- Must design triangle – awaiting JE direction

8. Flagpole Pool Cabana –

- Furniture – desk from Paris ready to ship early September - Sue

9. Floating Dock

- Jet ski bumpers – complete – reviewing whether this type resolves the issues with the jet skis
- Table/Dock Box - Dock box top to be revarnished – Carlos has a possible solution teakmarine@tampabay.rr.com check out tables
- Swim Ladder – direction from JE on placement required
- Dive Platform – require construction details
- Ladder - redo

10. Chillax Room

- requires furniture piece for electrical/media equipment – Sarah

11. Chillax Bathroom

- require blue rugs for bathroom & vanity area – Sarah

12. Mechanical Building Transformer – at Tropical FL 8/31

13. Boats

- Lady G – sell – in hurricane storage 7/18
- Lady K – sell – survey forwarded to Darren & Rich, suggested price \$225,000
- Big N – repair – at Subbase – work began 8/28 – in progress
- Little C – engine at Offshore 8/29 – installation complete by 9/4

14. Timers

- Review installing timers on air conditioners, irrigation water systems, and lights
- Set all air conditioning to 80 degrees EXCEPT gym, guest rooms, and storage areas – they remain at 85 degrees
- Irrigation – depending on rainfall

15. Beach lighting

- per JE, replace existing transformers for the beach lighting of palms around the salt pond and beach – Danny will begin on 9/10, completion by 9/21

16. Transient Surge Protection – estimate will be forwarded by 8/31

17. Landscaping

- Pop's Garden – need deer fencing, or some other method of protection – Peter by 9/7

- Cut grass, acacia – owner's drive, blue beach, stone walls, gym

- Peter to clean the sides of the road by 9/7

18. Roads –

- Priority is Gym road grading – Jules

- Jules to line the service road with boulders

19. Library

- Lights on bookshelves need attention – Danny will begin on 9/4, completion by 9/6

20. New Employee Bathrooms

21. Gym

- New punching bag – on site – installation after JE visit

- Subwoofer – torn or blown – Scott to research a replacement speaker – Larry ordered the part it's being shipped to NYC - estimate install by Sept. 7-10 (Scott's update as of 8/30)

- Clean gutters – COMPLETE

- Windows in the ballet room need repair to both cranks and panes

22. Beach Office

- complete electrical overall required

- waterproofing/sealing/painting/replace rotten wood required

23. LSJ Mooring – Darren forwarded to Army Corp for final approval – awaiting response

24. Hangar

- Fuel Containment Pad – draft approved with drainage incorporated – the surveyor just went out this week to do the survey. He will send it to the architect so he can complete the plan. (Cecile's update as of 8/30)

25. Main compound

- Wind doors to the east are inoperable – change hinges - on site

- Lights – Danny has reviewed all the lights – as of date all are up and running – there are still some missing bulbs, which will be addressed as time allows

- Acid Washing of lanterns – complete by 8/31

26. New waste bins – (2) 20 yard bins on LSJ - final installation 8/31

27. Yellow Nap House – to be demolished by Peter with the trackhoe by 9/5

28. Blue Nap House – replace and repair shingles

29. Steel shed – the vendor to confirm to Carlos if they can travel to LSJ to erect the shed, and if they can complete the erection within 3 weeks – 8/31

30. Equipment to be Purchased – (2) lights, (1) skid steer, (1) John Deere box and blade, (1) man-lift, (1) golf cart, (1) dump truck with a 5th wheel